Peer Team Re-Accreditation Report on

S.G.V.C.V.P Trust's Matoshri Gangamma Veerappa Chinivar, Arts, Commerce and Science College, Muddebihal-586 212.
Dist: Bijapur (Karnataka)

Dates: 26th to 28th August, 2010

Section I: GENERAL INFORMATION

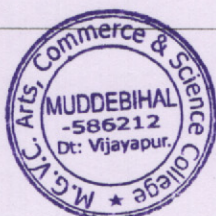|	
1.1 Name & Address of the Institution:	S.G.V.C.V.P Trust's Matoshri Gangamma Veerappa Chinivar Arts, Commerce and Science College, Muddebihal-586 212. Dist: Bijapur (Karnataka)
1.2 Year of Establishment:	1968
1.3 Current Academic Activities at the Institution (Numbers) Faculties/Schools: Departments/Centres Programmes offered Permanent Faculty Permanent Support Staff Students	Three (Arts, Commerce, Science) 17 B.A., B.Com., B.Sc. 40(+4 ad-hoc teachers) 11 994 (Boys :565 Girls :429) UG : 994; C.O.P : 15
1.4 Three Major features in the institutional Context (As perceived by the Peer Team)	• Semi urban, Grant-in-aid, Co-education College with self- financing courses. • Serving the cause of rural and downtrodden communities. • Inculcating human values and culture among students through extension activities.
1.5 Dates of visit of the Peer Team (Visit schedule attached)	Detailed visit schedule attached 26th to 28th August 2010

1.6. Composition of the Peer Team which undertook the on-site visit:	
Chairperson:	**Prof. (Dr) S. Sivasubramanian** Vice-Chancellor, Noorul Islam Centre for Higher Education, Kumaracoil– 629 180, Kanyakumari District, Tamilnadu.
Member- Coordinator	**Dr.Dilip S.Patil,** Professor and Director, Life Long Learning & Extension, University of Mumbai, 2nd floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate,Mumbai 400 020, Maharashtra.
Member	**Dr.Ramesh Mangal,** Former Principal, M.K.H.S Gujarati College, 202/12, Patnipura Main Road, Indore – 452 011, Madhya Pradesh.
Coordinating NAAC Officer	**Mr.B.S.Ponmudiraj,** Assistant Adviser, NAAC, P.O.Box 1075, Nagarbhavi, Bangalore – 560 072.

Section II: CRITERIONWISE ANALYSIS

2.1 Curricular Aspects:

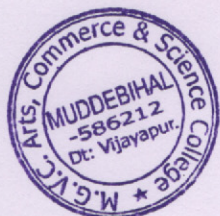| 2.1.1 Curricular Design & Development:	- Vision and mission of the College communicated to the stakeholders through prospectus and website. - Curriculum meets the overall development of the Students and the Faculty takes initiatives towards the Curriculum Development - An affiliated College with representation of two members in the BOS and several members attended the workshops on Syllabus Formation arranged under the auspices of Karnatak University.
2.1.2 Academic Flexibility:	- Programme options available for different degrees. - The Curriculum offers number of elective options. - One Add-On Course on soft skills in collaboration with Business Process Outgoing Limited., Infosys, Mysore at three levels – Certificate, Diploma and Advanced Diploma under self financing category.

2.1.3 Feedback on Curriculum:	• Formal feedback on curriculum from Students exists. • Informal feedback from Alumni, employers, parents & Community at large.
2.1.4 Curriculum Update :	• Periodic revision at University level. • Global trends and national goals reflected in the curriculum.
2.1.5 Best Practices:	• Imparting soft skills and analytical skills to the students through the Add-On Programme. • Computer Science/Computer Applications as part of the curriculum in all the three programmes.
2.1.6. Responses to the previous Peer Team Report	• The Vision and Mission of the Institution have now been reframed. The objectives of the Institution have been realigned to attain the overall mission of the Institution. • UG courses in Bio-Technology and Micro Biology are yet to start.

2.2 Teaching-Learning & Evaluation:

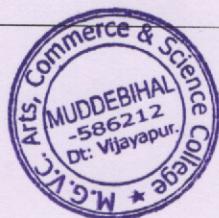|	
2.2.1 Admission Process and Student Profile:	• Admission process starts with the notification in the newspapers and also informed through the prospectus and the website of the college. • Admission process is transparent and the norms prescribed by the Government as to the reservation are strictly adhered. • Due representation for gender is there and 95% of Students belong to SC, ST & OBC
2.2.2 Catering to Diverse Needs:	• Efforts are there to identify slow and advanced learners. • Special coaching, remedial classes and providing extra books and study materials for slow learners. • Personal counseling is there for all the students.
2.2.3 Teaching-Learning Process:	• Academic calendar and conspectus are in place. • Attempts have been initiated towards ICT enabled teaching-learning process. • Student Centric Interactive Learning, Project-based Learning, Computer Assisted Learning are attempted in some Departments.
2.2.4 Teacher Quality:	• 6 Ph.Ds, 7 M. Phil, 1 NET cleared faculty. • Faculty Recruitment is systematic and as per the State Government norms. • Faculty development initiatives are there.

2.2.5 Evaluation Process and Reforms:	• Evaluation process as per University norms – Semester system with Continuous Internal assessment (80% External and 20% Internal). • Attempts are there for monitoring the students' performance. • No formal grievance redressal mechanism for internal assessment. ✓
2.2.6 Best Practices in Teaching Learning Process	• Two teachers adopting two students. • Department Libraries and Question Bank .

2.3 Research, Consultancy & Extension:

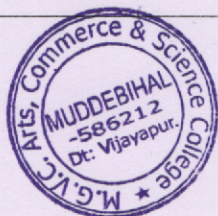|	
2.3.1 Promotion of Research	• College has a Research Committee. • Faculty members are encouraged to pursue M.Phil/Ph.D degrees and to attend research related seminars and conferences. • Faculty Members are motivated to apply for minor research projects and some Departments undertake research projects involving students.
2.3.2 Research and Publication Output:	• Three publications in "Yojana" of the Government of Karnataka, one publication in Indian Journal of Marketing and one in Indian Journal of Commerce apart from several books and articles by the faculty . • 4 projects worth Rs. two lakhs and seventy thousand are ongoing. • Several student projects have been completed –but no attempt to present them in conferences/publish them.
2.3.3 Consultancy:	• No formal consultancy.
2.3.4 Extension Activities:	• Good extension activities with the involvement of NGO's. • Number of out-reach programs through the two NSS Units and the unit of NCC have brought laurels to the Institution. • College – Neighborhood network is visible.
2.3.5 Collaboration:	• MOU between the Department of Commerce of MGVC and the Department of Commerce of SK College, Talikoti. • No Other Significant Collaboration.

2.3.6 Best Practices in Research, Consultancy & Extension (if any):	• Providing money and duty leave for teachers to attend Research seminars/conferences. • Several Staff Members serving as volunteers of Vidya Poshak, Dharwad, which helps poor and meritorious students; Some as Members of the Lions and Jaycee Clubs and participate in community activities.
2.3.7 Responses to the previous Peer Team Report	• Research Committee has been formed which motivates the faculty to pursue M.Phil /Ph.D degree and to go for minor research projects to UGC – the efforts by the research committee are visible. • Several Services such as Soil & water analysis by the Department of Geography , filing of Income Tax returns of all the faculty by the faculty of commerce etc. are offered free of cost

2.4 Infrastructure and Learning Resource

2.4.1 Physical Facilities for Learning:	• Necessary classrooms (21), reasonably equipped Seven Laboratories and a Computer Lab in the Department of Computer Science for teaching - Learning Process. The facilities are augmented from time to time. • A conference hall and Open -Air theatre for co-curricular activities. • A spacious playground, a multi gym, NCC, NSS Rooms, Sports Room, etc. for extracurricular activities.
2.4.2 Maintenance of Infrastructure:	• Well maintained. • Adequate and competent staff for repair and maintenance with necessary budget provision.
2.4.3 Library as Learning Resources:	• More than 39000 Books, 54 Magazines, 16 Journals, 37 CDs/DVDs, 2 audio visual resources and 8 News papers. • Library is computerized and automated; OPAC facility made available. Digitalization is to be done. • Reprographic, Internet (though limited) and Fax facilities are there in the Library.
2.4.4 ICT as Learning Resources:	• 53 systems in the college. Of these, only 11 systems with internet facilities in the departments and in the Library for browsing. These facilities are inadequate for the strength of this College. There is no central computing facility • The college has a website which needs improvement. • Computer-assisted teaching and other e-learning resources are being developed – of course, in a limited way.

2.4.5 Other Facilities:	• Hostel facility is there for girls. A Health Care Unit is available. • Girls Room, Boys room, Canteen Facility, Vehicle Parking arrangements, Telephone Facility (Coin Box), Aqua-guard Drinking Water Facilities are available. • A Multi Gym equipment with nine stations, two generators, a green garden and a medicinal plant garden facilities are there.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (if any):	• Maintaining the greenery of the college. • Providing photo copying facilities at the free of cost in the Library. • Water Coolers with Aqua-guard facilities and two Generators to tide over power shedding.
2.4.7 Responses to the previous Peer Team Report	• The Library is computerized and automated with Open Access. • More number of books worth of Rs. 9 lakhs have been added – this includes around 290 books on computer science. • The facilities like Internet, Xerox, PCO, Fax, etc. have been added. • Separate Hostel for girls has been constructed with the UGC assistance, while the hostel for boys is yet to be constructed.

2.5 Student Support and Progression:

2.5.1 Student Progression:	• No record of Student progression from UG to PG and the College facilitates students for employment. • Student dropout rate is around 10% and the college takes efforts to minimize the same. • The academic performance of the college in the university examinations during the last two years is good and several students have brought laurels to the Institution by securing 100%.
2.5.2 Students Support:	• The college has got its own website apart from publishing prospectus. • The college has Carrier Guidance and Counseling Cell, Students Grievance Redressal Cell, Women's Forum, SC/ST Welfare Cell. Adequate academic and personal counseling by the staff is also visible-though not structured. • The Management facilitates payment of fees in installments. Subsidized canteen facilities and Insurance scheme are made available to students. The campus is safe for students.
2.5.3 Student Activities:	• Good Student's Cultural activities; good performance in sports at the University level. • The college has no statuary students' council but there exists the college union wherein the students' find representation. • Students are members of several academic and administrative committees along with the teachers, but not in IQAC

2.5.4 Best Practices in Student Support and Progression (if any)	• One day TQM and HRD Workshop for second year and third year degree students. • Training Programme on soft skil and its utility in job markets by Vidya Poshak, Dharwad. • Organising a three day Entrepreneurship Awareness Camp for the final year B.Sc students with the help of CEDOK of Bijapur, sponsored by NSTEDB of DST, New Delhi by the Science Departments.

2.6 Governance and Leadership:

2.6.1 Institutional Vision and Leadership:	• Institution has a vision & mission and translates the vision statement into activities. • Effective leadership and supportive management • The employees are valued by the management.
2.6.2 Organizational Arrangements:	• Organizational structure as per the norms. • Participatory and transparent governance involving teachers and students. • No Employees Grievance Redressal Cell and Sexual Harassment Cell. The Management takes effective steps by involving the staff for improving the effectiveness and efficiency of the organization.
2.6.3 Strategy Development and Deployment:	• Institutional approach to decision making • No Visible structural perspective plan. • MIS does not exist
2.6.4 Human Resource Management:	• HRM is in compliance with State Government and University norms. • Appraisal of teaching staff is practiced and several staff welfare measures are there. • Programs for the professional development of staff- both teaching and administrative are visible.
2.6.5 Financial Management and Resource Mobilization:	• Accounting and Auditing are in place. • Grant-in-aid, UGC Grants, Fees from Aided and Self Financing Courses are the main sources of income – The Institution does not collect any donation either from public or from students. • Adequate Budgetary provisions.
2.6.6 Best Practices:	• No collection of Donations. • Participatory and transparent governance. • Computerization of the financial management.

2.7 Innovative Practices:

2.7.1 Internal Quality Assurance Systems:	• System structure is there and the functions are visible. • Student's participation in Quality Assurance / Enhancement seems to be absent. • The Institution strives to add value to students through enhancement in quality education.
2.7.2 Inclusive Practices:	• Sensitivity towards Gender and differently-abled students. • Special care for the socially disadvantaged groups by forming and activating SC/ST Welfare Cell. • Initiatives are there to promote empowerment of students from the rural areas.
2.7.3 Stakeholder Relationship:	• Stake holder's relationship seems to be O.K. • Faculty and student's sensitivity to community needs / problems is noteworthy. • Student's seems to be satisfied.

Section III: OVERALL ANALYSIS

3.1 Institutional Strengths:	• The campus has got the right ambience for teaching-learning Process with reasonably good infrastructure and the students are sensitized towards human values and culture. • Effective leadership with proactive management • Academic performance of the students in the University Examinations. • Faculty and administrative staff are committed to the goals of Institution. • Good extension activities
3.2 Institutional Weakness: ✔	• Absence of Language Lab, Commerce Lab and Statistics Lab. • Absence of Freeships and scholarships from the management. • Inadequate ICT facilities. • Absence of institutionalized consultancy and absence of formal tutor-ward/mentoring system. • Quality and quantity of the Research output.
3.3 Institutional Challenges:	• Developing Software Packages and CD's for teaching-learning process and effective utility of ICT facilities by the faculty. • Developing a perspective plan of what the college should be after 1 year, 2 years, 5 years, 10 years, 25 years, 50 years etc.

	• Establishing effective Industry – Institution, Institution-Institution interface with definite MOUs and Institutionalising the consultancy activities. • Motivating more number of faculty to take up Research and Research publications in impact factor Journals. • Promotion of higher goals among students, building up Communication Skills and Life Skills and learning for learning sake.
3.4 Institutional opportunities:	• Starting of multi-disciplinary, multi-dimensional courses of relevance such as Bio-technology, Nanotechnology, performing Arts, Journalism and Mass Communication etc • Starting of career oriented programmes for value addition. • Starting of PG programmes. • Establishing industry-institution, Institution-Institution interface. • Strengthening the experience-based, industry- based and real - time application learning process.

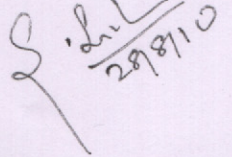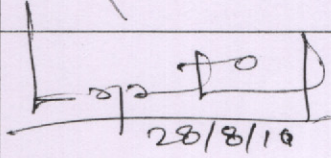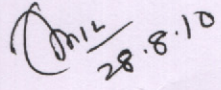# Section IV: Recommendations for Quality Enhancement of The Institution

1. ICT thrust in teaching - learning process by preparing the CDs of the lessons by the faculty and making them as the property of the Department.

2. Starting of multi-disciplinary, multi-dimensional courses of relevance such as Bio-technology, Nanotechnology etc; Starting of other career oriented programmes like Tax Planning, Secretarial Practices, Mobile Repairing, Hardware Computer etc; Starting of relevant postgraduate programmes- all in a phased manner.

3. Motivating more number of faculty to take up Research and promoting faculty to publish in impact factor journals.

4. Establishing a common Computer Lab with at least 30 systems with internet and other facilities.

5. Language Lab, Commerce Lab & Statistics labs are to be established.

6. Institutionalizing Placement and Counseling activities and starting of Entrepreneur Development Cell.

7. An auditorium to accommodate at least 1000 students.

8. To facilitate the consultancy, information regarding the faculty - like their area of expertise, e-mail addresses and mobile numbers may be added in prospectus and in the website.

9. Introduction of formal Tutor-ward/Mentor and buddy systems.

10. Effective e-governance and MIS needs to be attempted.

11. To go for Autonomous Status.

Signature of the Peer Team Members:

Name and Designation		Signature with Date
Prof. (Dr) S. Sivasubramanian Vice-Chancellor, Noorul Islam Centre for Higher Education, Kumaracoil– 629 180, Kanyakumari District, Tamilnadu.	Chairperson	
Dr.Dilip S.Patil, Professor and Director, Life Long Learning & Extension, University of Mumbai, 2nd floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate,Mumbai 400 020, Maharashtra.	Member- Coordinator:	28/8/10
Dr.Ramesh Mangal, Former Principal, M.K.H.S Gujarati College, 202/12, Patnipura Main Road, Indore – 452 011, Madhya Pradesh	Member	28.8.10
Mr.B.S.Ponmudiraj, Assistant Adviser, NAAC, P.O.Box 1075, Nagarbhavi, Bangalore – 560 072.	NAAC Officer	

Place: Muddebihal
Date : 28th August 2010

I agree with the observations of the Peer Team as mentioned in this report.
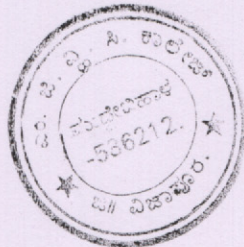
(Prin. I.Y.Koujalagi)
Signature of the Head of the Institution
PRINCIPAL,
M.G.V.C. Arts, Com. & Science College,
MUDDEBIHAL - 586212.

Seal of the Institution

PRINCIPAL,
M. G. V. C. Arts, Com. & Science College
MUDDEBIHAL - 586212.